

General Studies Year 11 Term 2

Lesson Content

Lesson One	C.V - Curriculum Vitae: To know how to write your own C.V - Curriculum Vitae. Students will understand and Identify the difference between qualifications, skills and qualities. They will be able to consider at least three qualifications, three skills and three qualities that you can use in their CV.
Lesson Two	Personal Statement: To know how to write your own personal statement. Students will create their own personal statement, for a college course OR as part of a job application for a career of your choice, using the guidance given throughout the lesson. To consider how we can improve our personal statements. Create your own which incorporates all of the guidance you are given today, which is articulate, concise and relevant throughout.
Lesson Three	Study skills: To know what to do to retain large amounts of information and to access and use this successfully in exams. To understand the different brain training methods to help us develop excellent study skills and recall techniques. To consider different memory and recall techniques can be successfully applied to a range of subjects.
Lesson Four	Study skills part 2: To know and correctly identify ways we can successfully revise and prepare for our exams. To understand why the preparation techniques work and how we can successfully apply them to our lives. To consider different and use the techniques, applying our learning in a variety of subjects.
Lesson Five	Perseverance, Procrastination and Plagiarism: To know the cases of procrastination and describe famous cases of success through perseverance. To understand the procrastination cycle and how people can start to break it. Describe the benefits of mastering perseverance. To consider different new key terminology what happens to a person's mind during the procrastination cycle and why we needs to master the skill of perseverance. To know what plagiarism is. To understand the plagiarism can affect exam grades To consider different way of Citing / referencing – Including information about where you got your idea, the author and the publication.
Lesson Six	To type up CV and personal statement.

What do you do which would make an employer think you would be a 'good' employee?

Key Words and Vocabulary

Lesson One	Curriculum Vitae: A brief account of a person's education, qualifications, and previous occupations, typically sent with a job application.
Lesson Two	Personal Statements: A written description of one's achievements, interests, etc., included as part of an application for a job or a place at university or college
Lesson Three	Long and short term memory: The two different ways you brain stores information. We need to utilise and train our long term memory when we revise. Brain plasticity: The ability of the brain to adapt to retain new information, a concept we can exploit through particular memory training techniques and study skills.

Reflection task: Whether you are applying for a place to study at University, an apprenticeship scheme with a potential employer, or a job that you think you would be good at, you are going to need to be able to communicate your skills effectively in order to achieve your goal. Personal statements are your chance to show your potential employer or course leader that you have what it takes to succeed in your chosen area.

Key Words and Vocabulary

Lesson Four	Consolidation: When your brain takes the information you have learned and makes a medium term imprint when you are doing something else. This makes you able to recall the information. Application: When you apply the info you have learned. This is the only way you can help your brain with consolidation through revision. We will look at practical ways to apply learning today.
Lesson Five	Perseverance: Persistence in doing something despite difficulty or delay in achieving success. Procrastination: The action of delaying or postponing something. Plagiarism: The practice of taking someone else's work or ideas and passing them off as one's own. Citing / referencing: Including information about where you got your idea, the author and the publication for example.
Lesson Six	Creating CV and personal statements – typing, laptops needed.